



Presents

*The Settlers Creek
Special Event Venue
Property*

Offer Dated

January 1

2023

Special Event Services Offer

from

Eventricity USA, Inc.

to

Jane Doe and Joe Smoe

(Bride & Groom)

**Special
Event
Services
Offer No. 1**

For An Event Dated

Saturday, September 16, 2023

and described as

Jane Doe & Joe Some's Full Service Wedding & Reception Event

Located at:

The Special Event Property Known As Settlers Creek

5803 West Riverview Drive, Coeur d'Alene Idaho 83814

EVENT OFFER DETAILS:

1. Max. Guests: [] 2. Adult Count: [] 3. Children Count: [] 4. Cost PP Adult: []
5. Cost PP Children: [] 6. Sub-Total Adult Cost: [] 7. Sub-Total Children Cost: []
8. All Guest Sub-Total: [] 9. Opt. Costs: [] 10. Tax: [] 11. Gratuity: []
12. Total Event Cost: [] 13. Attrition: 0% 14. Min Guest Count: [] 15. 25% Deposit: []
16. Pmt.Type: [] 17. Pmt Amt: [] 18:Pmt. Date: [] 19: Replaces Prior Offer: Yes [] No [x]
20: Date of Replaced Offer: [N/A]

SCOPE SUMMARY (#21 through #56) (Included in Total Offer Amount)

No Prior Offer

21. Site Fee (utilized event spaces TBD): Yes [x] No []
22. Ceremony (location TBD): Yes [x] No []
23. On-site Rehearsal (Date,Time TBD): Yes [x] No []
24. On-site Planning & Management: Yes [x] No []
25. Reception/Banquet: Yes [x] No []
26. Full Service Catering: [Attach place holder menu] Yes [x] No []
27. Plated Salad Course: Yes [] No [x]
28. Plated Main Courses: Yes [] No [x]
29. Cocktail Hour w/ Tray Passed Apps: Yes [x] No []
30. Alcohol (beer & wine bar(s), menu TBD): Yes [x] No []
31. Tableside Wine Service: Yes [] No [x]
32. Variety of Self-Serve Beverages: Yes [x] No []
33. Dessert: Yes [] No [x]
34. Transportation: Yes [] No [x]
35. Yard Games/Activities: Yes [] No [x]
36. Entertainment (DJ or Band): Yes [] No [x]
37. Available site décor: Yes [x] No []
38. Photography /Videographer: Yes [] No [x]
39. Officiate: Yes [] No [x]
40. Ceremony Special Aisle: Yes [] No [x]
41. Ceremony Floral: Yes [] No [x]
42. Available Centerpiece Decor: Yes [x] No []
43. Centerpiece Floral: Yes [] No [x]
44. Wedding Party Floral: Yes [] No [x]
45. Other Floral: Yes [] No [x]
46. Integrated Site Floral: Yes [x] No []
47. Peak Tent "Lounge Scene": Yes [x] No []
48. Reception "Lounge Scene": Yes [] No [x]
49. Use of Gazebo Sound System: Yes [x] No []
50. SC Manage Sound System: Yes [] No [x]
51. SC Place & Stage Client Furnishings: Yes [x] No []
52. Access/Use of Ready Rooms: Yes [x] No []
53. Food & Bev Serviced Ready Rooms: Yes [x] No []
54. Gratuity Included in Offer: Yes [x] No []
55. Taxes Included in Offer: Yes [x] No []
56. Options Elected ("Other Costs"): Yes [x] No []

Event Details:

- 1. "Agreed other costs/Options:"
a. Silo Custom Lighting: Included at \$0 (see event cost breakdown)
2. Other Details:
a. This is a minimum event size offer. There is no reduction in cost due to actual guest count quantities lower than the event size min. identified in box No. 14 above.
b. Offer based on terms, conditions and policies in referenced documents. Refer to event cost breakdown for cost details.
c. Venue to provide a 7,200sq.ft marquee style peak tent for general use, Plan 'B' and or shaded cocktail hour.
d. Venue's various event spaces may be altered/change as annual improvements and alterations are made.
e. Special Event Insurance Policy for Client coverage: SC to provide client with application and agent contact information for Client to obtain special event insurance with min. \$1M general liability limits. SC to pay for such policy directly to SC Agent.
f. Additional adult guests added over the original guest count of XXX to be charged at the reduced rate of \$XXX/pp (before tax & gratuity).
g. Additional children who require a place setting which are added above the original guest count of XXX to be charged at a special reduced rate of \$XXX/pp (before tax & gratuity) up to a maximum of 10, afterwhich the Contract rate applies.
h. Children not requiring a place setting: \$0 (No charge)
i. Ready Rooms must be fully cleared of personal items by 11:00pm the day of the event.
j. Ready Rooms are limited to wedding party members and two additional family members for each of the bride & Groom only.

Note: Client may request additional items currently excluded on this page (marked as 'No' under 'Scope Summary' and "No, Yes or Unknown" under 'Client Furnished Items', as desired at a later time in accordance with paragraph 6.

CLIENT FURNISHED ITEMS (Informational Only):

1. Event Planner: Yes [] No [x] Unknown []
2. Photographer: Yes [x] No [] Unknown []
3. Photobooth: Yes [] No [] Unknown [x]
4. Videographer: Yes [] No [] Unknown [x]
5. Florist/Floral: Yes [x] No [] Unknown []
6. Centerpieces: Yes [] No [] Unknown [x]
7. Special Decor: Yes [] No [] Unknown [x]
8. Entertainment: Yes [x] No [] Unknown []
9. Activities: Yes [] No [x] Unknown []
10. Spl Access Vehic: Yes [] No [x] Unknown []
11. Beverage(s): Yes [] No [x] Unknown []
12. Dessert: Yes [x] No [] Unknown []
13. Officiate: Yes [x] No [] Unknown []
14. Bringing Pet(s): Yes [] No [x] Unknown []

Other Documents Sent under Separate Cover Which Along with this document, form the basis of this offer:

The Offer is based on, and if accepted, forms the "Agreement" which includes, but is not limited to the following additional documents:

1. *This Event Offer (and offer cost breakdown if and as attached)*
Separate Documents as Follows:
2. *Event Agreement Terms & Conditions*
3. *Appendix 'A' Base Event Standards*
4. ~~*Appendix 'B' Event Details (to be created during planning sessions)*~~
5. *Appendix 'C' Wedding Sample Concept Menu-3 apps-A (Place Holder)*
6. *Appendix 'D' Settlers Creek Entertainment & Sound Policy*
7. ~~*Appendix 'E' Event Reception Layout Concept (to be created during planning sessions)*~~
8. ~~*Appendix 'F' Event Ceremony Layout (to be created during planning sessions)*~~
9. *Appendix 'G' Event Options (if and as modified by this offer)*
10. ~~*Appendix 'H' Ready Room F&B Choices (to be created during planning sessions)*~~
11. *Appendix 'I' Weather and Event Plan Choice Authorization form*
12. *Client Special Event Insurance Form.*

OTHER CONDITIONS

This Offer is Valid for: 3 calender days (day & date of expiration). At the conclusion of the offer period, the offered cost and date is expired and must be re-quoted if requested.

Acceptance of this offer is acceptance of the terms and conditions of those documents listed in "Other Document Which Apply" above.

To Accept this offer and secure the offered date, sign and return along with a deposit payment equallying 25% of the offered event value (refer to page 6, paragraph 3a of the attached agreement for the payment schedule).

This offer document may be superceeded in its entitery by the final event agreement or serve as the contract with the additional documents identified above included by reference.

OFFEROR
Eventricity USA, Inc.:

Name: Chris J. Varela

General Manager

Sign

Date January 1, 2023

ACCEPTED
Client Representative:

Name:

Title

Sign

Date
